



**Ex Libris Association Special General Meeting Tuesday March 5,  
2024, 10:00 a.m. Pacific, 1:00 p.m. Eastern**

**In attendance:**

Deb Thomas (President), Tom Eadie (Past-President), Cynthea Penman (Secretary), Bob Henderson (Treasurer and Membership), Vivienne James, Christina Wilson, Frances Davidson-Arnott, Lorne Bruce, Donna Burton

Members at large: 11

**Minutes v1**

**1. Call to Order and Land Acknowledgement**

Meeting was called to order and land acknowledgement delivered by Deb.

**2. Adoption of agenda**

*Motion to adopt agenda as amended: Bob*

*Seconded: Tom*

Approved

### **3. Approval of AGM Minutes, November 6, 2023**

*[ELA held a special meeting this morning with several items on its agenda -some changes to the constitution, year-end financial statements for 2023, and approval of the 2023 AGM minutes. While I have had advice in the past that AGM minutes can be approved at a special meeting of the membership, it was felt by those in attendance that we should wait for the next AGM to approve them. Given that the next AGM will not be until early 2025, the Board felt that the membership deserved to see the minutes, even in draft form, and they were sent out with the agenda for the special meeting. Unfortunately, the version sent out did not include some revisions so the most current version, with revisions, is attached. A financial statement for 2023 and minutes of the special meeting including those changes to the constitution will be distributed via the listserv soon.*

*Posted by Deb Thomas, March 5, 2024]*

**Formal approval will take place at the next AGM in 2025.**

### **4. Introduction of the 2024 Board (Deb Thomas)**

Deb introduced the board members. She noted that there are significant vacancies (i.e., Vice-President and Archivist). Deb has agreed to remain in the position of President for an additional year. We have two new board members (David Harvie and Julia Schneider), although more are welcome to join.

### **5. 2023 Year End Financial Report (Bob Henderson)**

(For information purposes only).

Bob reported that the following are the year-end financial details which will be sent to CRA for 2023.

The balance starting in January 2023 was approximately \$5,500.

Total income was approximately \$9,400, including the following approximate amounts memberships \$4,200, donations \$1,300, Indspire donations \$3,300 and sales (shirts and bags) \$650.

Total expenditures were approximately \$11,000, including the following approximate amounts – ELAN \$6,000, Indspire Bursary \$3,000.

The balance, as of December 31, was approximately \$4,500. Total assets were approximately \$22,000 and liabilities \$700.

**Discussion:**

A question was raised as to whether costs could be saved by not printing/ mailing materials, and only providing them electronically. Bob replied that the majority of members access/ receive materials electronically, but a small few still prefer print, for a variety of reasons. This also represents a small amount in the overall budget.

A question was raised as whether the website could have a “members only” section. This would involve all the challenges that go with password control, but the idea was shelved for future consideration.

At future AGMs, the final calendar year financial report, as sent to CRA, will be presented for approval.

A written 2023 financial report will be shared with members through the ELA listserv.

**6. Changes to the Constitution (Deb Thomas)**

**a) Date of the Annual General Meeting**

Changes to the Constitution, including the date of Annual General Meetings, were originally discussed at the November 2023 AGM. After discussion, the following wording was proposed: There shall be an annual meeting of members of the association held at a time and place, within the first six months of the calendar year, as determined by the Board of Directors.

*Motion to accept:* Barb C.

*Seconded:* Donna

Approved.

**b) Article XI: Dissolution**

The proposed wording (provided with the Agenda) was discussed.

*Motion to accept:* Frances

*Seconded:* Peter Glenister

Approved.

**7. ELA Current Committees.**

Deb read out the list (provided with the Agenda). Members were encouraged to consider serving on a Committee. While members would also be welcome, it is not necessary to be a board members in order to serve on an ELA committee.

**Discussion:**

It was suggested that the Library Tours Committee drop “Ad Hoc” from its name, and this received favourable reaction. A merging of the tours and Education Committee was proposed, but as the purpose of the latter is to provide webinars, lectures and presentations, it was decided to leave them as separate committee. However, they can work together on joint initiatives when appropriate.

In relation to dissolution, the Indigenous Bursary is one of two awards (the other being W. K. Lamb), and the question of disbursement of funds was discussed. It was agreed to leave the decision as to how the funds for the awards would be handled to the Board.

**8. Other Business**

Deb reported that the ELA brochure was being updated. Peter McNally requested that copies be sent to him, for distribution at the Quebec Library Association Conference. It will also be sent electronically to members, to be used as a recruitment tool.

**8. Adjournment.**

The next AGM will be held in early 2025. A Special Meeting will be held prior to then, if necessary.

Motion to adjourn: Peter McNally

Approved.

The meeting was adjourned at 2:15 p.m., Eastern time.